



CLARKE  
OPEN / CLOSE SCHEDULE FOR 2024 CHRISTMAS PERIOD

Terminal	Dept	Friday Friday, December 20, 2024	Saturday Saturday, December 21, 2024	Sunday Sunday, December 22, 2024	Monday Monday, December 23, 2024	Tuesday Tuesday, December 24, 2024	Wednesday Wednesday, December 25, 2024	Thursday Thursday, December 26, 2024	Friday Friday, December 27, 2024	Saturday Saturday, December 28, 2024	Sunday Sunday, December 29, 2024	Monday Monday, December 30, 2024	Tuesday Tuesday, December 31, 2024	Wednesday Wednesday, January 1, 2025	Thursday Thursday, January 2, 2025	Friday Friday, January 3, 2025
Vancouver	Shed	open	closed	closed	open	half day	closed	closed	open	closed	closed	open	half day	closed	open	open
	Office	open	closed	closed	open	half day	closed	closed	open	closed	closed	open	half day	closed	open	open
Calgary	Shed	OPEN REGULAR HOURS	CLOSED	CLOSED	OPEN REGULAR HOURS	OPEN TILL NOON	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	OPEN REGULAR HOURS	OPEN TILL NOON	CLOSED	OPEN REGULAR HOURS	OPEN REGULAR HOURS
	Office	OPEN REGULAR HOURS	CLOSED	CLOSED	OPEN REGULAR HOURS	OPEN TILL NOON	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	OPEN REGULAR HOURS	OPEN TILL NOON	CLOSED	OPEN REGULAR HOURS	OPEN REGULAR HOURS
Edmonton	Shed	OPEN REGULAR HOURS	CLOSED	CLOSED	OPEN REGULAR HOURS	OPEN TILL NOON	CLOSED	CLOSED	SKELTON SHIFT	CLOSED	CLOSED	OPEN REGULAR HOURS	OPEN TILL NOON	CLOSED	OPEN REGULAR HOURS	OPEN REGULAR HOURS
	Office	OPEN REGULAR HOURS	CLOSED	CLOSED	OPEN REGULAR HOURS	OPEN TILL NOON	CLOSED	CLOSED	SKELTON SHIFT	CLOSED	CLOSED	OPEN REGULAR HOURS	OPEN TILL NOON	CLOSED	OPEN REGULAR HOURS	OPEN REGULAR HOURS
Saskatoon	Shed	open	open 7:00-15:00	open 15:00-23:59	open	OPEN TILL NOON	CLOSED	CLOSED	SKELTON SHIFT	CLOSED	CLOSED	open	OPEN TILL NOON	CLOSED	open	open
	Office	open	closed	closed	open	OPEN TILL NOON	CLOSED	CLOSED	SKELTON SHIFT	CLOSED	CLOSED	open	OPEN TILL NOON	CLOSED	open	open
Regina	Shed	open	open 9:00-17:00	closed	open	OPEN TILL NOON	CLOSED	CLOSED	SKELTON SHIFT	CLOSED	CLOSED	open	OPEN TILL NOON	CLOSED	open	open
	Office	open	closed	closed	open	OPEN TILL NOON	CLOSED	CLOSED	SKELTON SHIFT	CLOSED	CLOSED	open	OPEN TILL NOON	CLOSED	open	open
Winnipeg	Shed	0500-1730	closed	0500-1530	0400-1730	0500-1730	closed	0500-1530	0500-1730	closed	closed	0400-1730	0500-1730	closed	0630-1730	0500-1730
	Office	0800-1630	closed	closed	0800-1630	0800-1630	closed	0800-1630	0800-1630	closed	closed	0800-1630	0800-1630	closed	0800-1630	0800-1630
Brampton	Shed	OPEN REGULAR HOURS	OPEN REGULAR HOURS	OPEN REGULAR HOURS	SKELTON CREW	CLOSED	CLOSED	CLOSED	SKELTON CREW	OPEN REGULAR HOURS	OPEN REGULAR HOURS	SKELTON CREW	SKELTON CREW	CLOSED	OPEN REGULAR HOURS	OPEN REGULAR HOURS
	Office	OPEN REGULAR HOURS	CLOSED	CLOSED	PICK UPS & DELIVERIES UNTIL NOON	CLOSED	CLOSED	CLOSED	PICK UPS & DELIVERIES UNTIL NOON	CLOSED	CLOSED	PICK UPS & DELIVERIES UNTIL NOON	PICK UPS & DELIVERIES UNTIL NOON	CLOSED	OPEN REGULAR HOURS	OPEN REGULAR HOURS
Montreal	Shed	OPEN	CLOSED	CLOSED	OPEN	OPEN TILL NOON	CLOSED	CLOSED	OPEN	CLOSED	CLOSED	OPEN	OPEN TILL NOON	CLOSED	OPEN	OPEN
	Office	OPEN	CLOSED	CLOSED	OPEN	OPEN TILL NOON	CLOSED	CLOSED	OPEN	CLOSED	CLOSED	OPEN	OPEN TILL NOON	CLOSED	OPEN	OPEN
Moncton	Shed	OPEN	OPEN	OPEN	OPEN	OPEN TILL NOON	CLOSED	CLOSED	OPEN	OPEN	OPEN	OPEN	OPEN TILL NOON	CLOSED	OPEN	OPEN
	Office	OPEN	OPEN	OPEN	OPEN	OPEN TILL NOON	CLOSED	CLOSED	OPEN	OPEN	OPEN	OPEN	OPEN TILL NOON	CLOSED	OPEN	OPEN
Halifax	Shed	OPEN	OPEN	OPEN	OPEN	OPEN TILL NOON	CLOSED	CLOSED	OPEN	OPEN	OPEN	OPEN	OPEN TILL NOON	CLOSED	OPEN	OPEN
	Office	OPEN	OPEN	OPEN	OPEN	OPEN TILL NOON	CLOSED	CLOSED	OPEN	OPEN	OPEN	OPEN	OPEN TILL NOON	CLOSED	OPEN	OPEN
C Brook/G Falls	Shed	open	closed	closed	open	half day	closed	closed	open	closed	closed	open	half day	closed	open	open
	Office	open	closed	closed	open	half day	closed	closed	open	closed	closed	open	half day	closed	open	open
St. John's	Shed	open	closed	closed	open	half day	closed	closed	open	closed	closed	open	half day	closed	open	open
	Office	open	closed	closed	open	half day	closed	closed	open	closed	closed	open	half day	closed	open	open
Credit/Collection	Office	OPEN	CLOSED	CLOSED	OPEN	SKEL	closed	closed	OPEN	closed	closed	OPEN	SKEL	CLOSED	OPEN	OPEN
Billing/Imaging	Office	SKEL	SKEL	SKEL	SKEL	SKEL	CLOSED	CLOSED	SKEL	SKEL	SKEL	SKEL	SKEL	CLOSED	CLOSED	SKEL
Gate House	Office	open	closed	open	open	half day	closed	closed	open	closed	closed	open	half day	closed	open	open
Rates / Pricing	Office	SKEL	CLOSED	CLOSED	SKEL	SKEL	CLOSED	CLOSED	SKEL	CLOSED	CLOSED	SKEL	SKEL	CLOSED	CLOSED	SKEL
Broker Payroll	Office	open	closed	closed	open	half day	closed	closed	open	closed	closed	open	half day	closed	open	open
Claims	Office	open	closed	closed	open	half day	closed	closed	open	closed	closed	open	half day	closed	open	open
CS + CT	Office	open	closed	closed	open	half day	closed	closed	open	closed	closed	open	half day	closed	open	open
Finance & A/P	Office	Open	Closed	Closed	Open	Open	Closed	Closed	Open	Closed	Closed	Open	Open	Closed	Open	Open
IT	Office	Skel	closed	closed	SKEL	SKEL	CLOSED	CLOSED	SKEL	CLOSED	CLOSED	SKEL	SKEL	CLOSED	SKEL	OPEN